



Yearly Status Report - 2019-2020

Part A

Data of the Institution

| | | |
|---|--|-----------------------------------|
| 1. Name of the Institution | | YA GOVT COLLEGE FOR WOMEN CHIRALA |
| Name of the head of the Institution | | Dr Ch Ramanamma |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 08594232204 |
| Mobile no. | | 9440945039 |
| Registered Email | | gdcwchirala@gmail.com |
| Alternate Email | | chirala.jkc@gmail.com |
| Address | | Beside Municipal Office |
| City/Town | | Chirala |
| State/UT | | Andhra Pradesh |
| Pincode | | 523155 |
| 2. Institutional Status | | |

| | |
|--|-----------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Women |
| Location | Urban |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | A V Ramana Rao |
| Phone no/Alternate Phone no. | 08594232204 |
| Mobile no. | 9292058594 |
| Registered Email | ramanarao46@gmail.com |
| Alternate Email | chirala.jkc@gmail.com |

3. Website Address

| | |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | https://yagcwchirala.ac.in/page.php?type=iqac&id=aqar2018-19 |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes,whether it is uploaded in the institutional website: Weblink : | https://yagcwchirala.ac.in/page.php?type=academics&id=academic-calender-ug |

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity | |
|-------|-------|------|-----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 2 | B | 2.71 | 2012 | 05-Jan-2012 | 04-Jan-2018 |

| | |
|---|-------------|
| 6. Date of Establishment of IQAC | 01-Jul-2013 |
|---|-------------|

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|-----------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| No Data Entered/Not Applicable!!! | | |
| View File | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------|--------------------------------|-----------------------------|--------|
| Institutions | NSDC | NCSTC, DST, GOI through APCOST | 2020 7 | 30000 |
| View File | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Preparation of Annual Academic planners Result analysis for the year 201819
AISCHE data submission Prepared document for ISO

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|--|----------------------|
| No Data Entered/Not Applicable!!! | |
| View File | |

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

| | |
|--|-------------|
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2020 |
| Date of Submission | 28-Dec-2020 |
| 17. Does the Institution have Management Information System ? | No |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The IQAC prepares the academic planner and circulates it among the teachers for preparation of the curricular planners. The teachers prepare curricular planners every year semester/paper wise and adopt the system of writing teaching diaries in consonance with the academic planners. The curricular planners incorporate the syllabus to be covered week and month wise and also the internal evaluation systems. The teachers give reading materials and handouts to students. They make use of ICT for teaching learning process. Though the infra structure is not much adequate to the needs of class work, we give top priority to curriculum delivery. Lesson plans are prepared for topics as according to the academic planners by each teacher which include the learning objectives, synopsis of the topic, teaching aids and methodologies employed, activities in and outside the class room etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|--|-----------------|-----------------------|----------|--|-------------------|
| Certificate Course in Soft Skills | 0 | 16/08/2019 | 1 | Employability Skills | Nil |
| Certificate Course in Water Analysis | 0 | 24/10/2019 | 1 | Nil | Skill Development |
| Certificate Course in e-Commerce and Digital Marketing | 0 | 20/12/2019 | 1 | Nil | Skill Development |
| Certificate Course in Tally with | 0 | 20/12/2019 | 1 | Nil | Skill Development |

| | | | | | |
|---|----|------------|---|-----|-------------------|
| GST | 0 | 02/07/2019 | 1 | Nil | Skill Development |
| Certificate Course in Python | 00 | 02/07/2019 | 1 | Nil | Skill Development |
| Certificate Course in Net working Hardware0 | 0 | 10/12/2019 | 1 | Nil | Skill Development |
| Certificate Course in AWS | | | | | |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|--------------------------|---|
| No Data Entered/Not Applicable !!! | | |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| Certificate | Diploma Course |
|---|----------------|
| No Data Entered/Not Applicable !!! | |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|----------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | |
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1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|-----------------------------------|---|
| BSc | Zoology | 15 |
| BSc | Computer Science | 50 |
| BSc | Chemistry | 45 |
| BCom | General and Computer Applications | 60 |
| BSc | Botany | 25 |
| BSc | Physics | 45 |
| BSc | Microbiology | 20 |

| | | |
|-------------------|-----------|----|
| BA | Economics | 35 |
| No file uploaded. | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Nil |
| Teachers | Nil |
| Employers | Nil |
| Alumni | Nil |
| Parents | Nil |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

| |
|---|
| Feedback Obtained |
| <p>The feedback is taken from present students, teachers from the parent college as well as some neighboring colleges, and alumni normally. Our feedback format comprises 9 core concepts which are to be assessed through 5 opinions such as "can't say, below average, good, very good". The feedback givers are suggested to respond to the parameters by ticking on the appropriate opinions shown against each parameter. The feedback is consolidated based on the opinions given by the stake holders for each core concept. Depending on the overall opinions for each of the core concepts, the analysis is made. For example on the core concept such as "additional learning inputs" some of the present students and alumni responded that it is just below average. Hence the departments introduced certain value addition courses to strengthen the curriculum which they are offered. For the core concept "vertical mobility to higher education" too the opinion range of stake holders is satisfactory. Hence the teachers organised coaching for PG entrance tests.</p> |

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|--------------------------|---------------------------|--------------------------------|-------------------|
| No Data Entered/Not Applicable !!! | | | | |
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 26 | 0 | 26 | 0 | 26 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| | | | | | |
|-----------|-----------|---------------|---------------|----------------|-----------------|
| Number of | Number of | ICT Tools and | Number of ICT | Numberof smart | E-resources and |
|-----------|-----------|---------------|---------------|----------------|-----------------|

| | | | | | |
|--|---------------------------------------|---------------------|--------------------|------------|-----------------|
| Teachers on Roll | teachers using ICT (LMS, e-Resources) | resources available | enabled Classrooms | classrooms | techniques used |
| No Data Entered/Not Applicable !!! | | | | | |
| View File of ICT Tools and resources | | | | | |
| No file uploaded. | | | | | |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is student mentoring system in this institution. The teachers are allotted to classes as proctors or Ward counsellors. Each teacher collects the bio data of the ward assigned to him/her. He/she makes a study of the progress and performance of his/her wards. Their class attendance is consolidated every month and after each month the attendance of wards is posted into the state government scholarship portal “Jnanabhumi”. The IQAC helps the teachers assess twice the performance of each of the wards after the result disclosure of semester examinations. The wards meet their proctors as and when an academic or non academic issue arises to address it. The proctors help and guide them by attending to their issues as early as possible either by bringing the issue to the notice of the Principal or fellow teachers or to their parents. The institution arranges medical camps now and then for a health check up.

| | | |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 610 | 26 | 1 : 23 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| | | | | |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| 30 | 1 | 12 | 1 | 6 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|-------------|---|
| 2019 | Smt .M.Santosh kumari | Lecturer | Indian Red cross society state Best Nodal officer Award Gold medal in the category of waste management |
| 2019 | Smt .P.Srilatha | Lecturer | Indian Red cross society state Best Nodal officer Award Gold medal in the category of energy conservation |

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end |
|----------------|----------------|----------------|--|---|
|----------------|----------------|----------------|--|---|

No Data Entered/Not Applicable !!!

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation is part and parcel of an academic course. The achievement of expected course outcomes can be ascertained only through proper evaluation methods. Continuous internal evaluation helps both the learner and the teacher to know whether they are moving in the right direction. It helps in improvising the teaching learning activities to suit the needs of the learners who are lagging behind. It helps the learner understand what is expected of the learners. The college follows the guidelines for conducting the Continuous Internal Evaluation prescribed by Acharya Nagarjuna University. In the last four years there have been several changes in the method of evaluation. Presently under the Choice Based Credit System (CBCS) (2015- onwards), internal assessment for theory papers is for 25 of the total marks in a paper (25 marks in a 100-mark paper). The internal evaluation is split into two parts-15 marks for Mid-term examinations and 10 marks for any one of student's performance exhibited through activities such as assignments, class room seminars, class attendance and study project. The student's active participation in such activities is taken in to account for awarding internal marks. Two midterm tests for 15 marks are conducted and the average of the two scores is taken. Internal marks for practical papers are awarded based on the student's attendance to practical classes, record work and performance in practical sessions. Continuous Internal Evaluation has helped improve student regularity and participation in various co-curricular activities as there are marks for each class attended and assignment completed. Each department has worked out the details of how the CIE will be carried out for each paper taking care that learning objectives of each paper are achieved through the different assignments. For theory papers it has been kept in mind that the assignments would test the knowledge base of the students. CIE provides an opportunity to relook at and modify teaching strategies if the students are not performing well. Students who miss the assignments due to ill health or participation in extra-curricular activities of the college are given an opportunity to give the assignment on an alternate date. There is a set schedule for conducting the assignments which the students know in advance. This helps them to prepare in advance and in a relaxed manner.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the Academic Calendar of Acharya Nagarjuna University. The odd semester begins in the first week of June now and the last instruction day for this semester usually falls in the last week of September. The university examinations for the odd semester are conducted in the month of October. The even semester begins in the 1st week of November and the last instruction day for this semester usually falls in the last week of February. And the semester end examinations are conducted in the month of March and they may extend further into the month of April. Continuous Internal evaluation is incorporated in the Institutional Semester academic plan. The Internal Examination Committee prepares the schedule for the conduct of internal evaluation considering the completion of first year admissions, mid semester breaks, gazetted holidays as well as other planned activities of the college such as the Student Festival, Sports day, etc. The committee fixes the dates during which the internal assessment assignments, project works etc., are to be given to students. The scheduled program for CIE is informed to the students well in advance. The mid- semester examinations for internal evaluation are also conducted under the supervision of the internal examination committee. The

dates by which the marks need to be submitted to the office are followed scrupulously by the faculty. These dates are adhered to during each semester. The internal evaluation is completed before the commencement of the external examinations so that the marks can be forwarded to the university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://yagcwchirala.ac.in/page.php?type=academics&id=pos-pso-cos>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|---|---|---|-----------------|
| 1 | BA | History, Economics, Political Science | 12 | 10 | 83 |
| 2 | BCom | General | 19 | 15 | 79 |
| 7 | BCom | Computer Applications | 23 | 18 | 78 |
| 3 | BSc | Microbiology, Chemistry, Zoology | 3 | 3 | 3 |
| 3 | BSc | Mathematics, Chemistry, Computer Science | 11 | 7 | 63 |
| 3 | BSc | Mathematics, Physics, Chemistry | 4 | 3 | 75 |
| 3 | BSc | Botany, Zoology, Chemistry | 9 | 9 | 100 |
| 3 | BSc | Mathematics, Physics, Computer Science | 21 | 20 | 95 |
| 3 | BSc | Mathematics, Statistics, Computer Science | 7 | 5 | 71 |

No file uploaded.

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

<https://yagcwchirala.ac.in/page.php?type=sss&id=student-analysis-feedback-form>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|----------|----------------------------|------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|-------------------|------|
| No Data Entered/Not Applicable !!! | | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|---|-------------------------|
| No Data Entered/Not Applicable !!! | |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---|------------|-----------------------|--------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---|-----------------------|
| No Data Entered/Not Applicable !!! | |

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
|--------------------|----------------|------------------|---------------------|----------------|---|---|

No Data Entered/Not Applicable !!!

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
|--------------------|----------------|------------------|---------------------|---------|---|---|

No Data Entered/Not Applicable !!!

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-------------------|---------------|----------|-------|-------|
|-------------------|---------------|----------|-------|-------|

No Data Entered/Not Applicable !!!

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|--|---|--|--|
| 7 day Special camp | NSS | 5 | 100 |
| Awareness rally on Sexual abuse | All departments | 20 | 200 |
| Distribution of rice to old age home | Dept. of Zoology | 10 | 25 |
| Save the planet - depletion of Ozone rally | Dept. of Chemistry | 15 | 75 |
| FIT INDIA rally- a state Govt rally | Commissionerate of Collegiate Education, Vijayawada | 20 | 200 |

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|----------------------|-------------------|-----------------|------------------------------|
| YRC activities, | Sate level gold | YRC, Swatchha | 2 |

swachhatha

medals ,swachhatha
award

Andhra Mission

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------|---|----------------------|--|--|
|--------------------|---|----------------------|--|--|

No Data Entered/Not Applicable !!!

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
|--------------------|-------------|-----------------------------|----------|

No Data Entered/Not Applicable !!!

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|----------------------|---|---------------|-------------|-------------|
|-------------------|----------------------|---|---------------|-------------|-------------|

No Data Entered/Not Applicable !!!

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|--------------|--------------------|--------------------|---|
|--------------|--------------------|--------------------|---|

No Data Entered/Not Applicable !!!

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 0 | 0 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|--------------|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |

| | |
|-----------------------------------|----------|
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |
| Seminar halls with ICT facilities | Existing |
| No file uploaded. | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|------------------------------------|---|---------|--------------------|
| No Data Entered/Not Applicable !!! | | | |

4.2.2 – Library Services

| Library Service Type | Existing | Newly Added | Total |
|------------------------------------|----------|-------------|-------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------------|--------------------|---------------------------------------|-----------------------------|
| M Santosh Kumari | Botany | CCE, LMS | 04/12/2019 |
| KMS Sailaja Rani | Computer Science | CCE, LMS | 11/12/2020 |
| Dr B Sridevi | Chemistry | CCE, LMS | 28/12/2019 |
| K Chandra Sekhar Rao | English | CCE, LMS | 27/12/2019 |
| View File | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 80 | 2 | 8 | 5 | 0 | 4 | 14 | 50 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 50 | 0 |
| Total | 80 | 2 | 8 | 5 | 0 | 4 | 14 | 100 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|----------------|
| 100 MBPS/ GBPS |
|----------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| No Data Entered/Not Applicable !!! | |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 0 | 0 | 0 | 0 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution maintains its infrastructure on her own as there is no special financial allocation from the Government. As and when issues related to maintenance occur the HOI takes decisions to utilize the current special fee funds or funds available in the College Planning Development Council (CPDC) account of this institution. Suitable resolutions are drawn in the CPDC meetings with regard to withdrawal and utilization of the available institutional funds. The in-charges of library, laboratories, Physical Director take care of maintenance such as safety and upkeep of the infrastructural facilities. At the end of every academic year committees are constituted by the HEI to verify the stocks of all departments and make appropriate verification reports. In the month of March stocks verification is done. Committees duly nominated by the HOI will conduct the stock verification process and recommend the articles which require immediate repair work and the articles which are irreparable and recommended for condemnation. There are sweepers and scavengers to clean and sweep the classrooms, laboratories etc periodically. The NSS unit organizes clean and green across the premises of the institution from time to time. The students are also directed towards maintenance of cleanliness of the class rooms. Programs like Swatch Pakhwada are conducted within the college campus.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | Scholarship | 370 | 1939344 |
| Financial Support from Other Sources | | | |
| a) National | 0 | 0 | 0 |
| b) International | 0 | 0 | 0 |
| No file uploaded. | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|---|--------------------|--|--|--|---------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 8 | 8 | 7 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|--|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| ICICI, Hetero drugs, Axis Bank, Hero Bike Assemblers | 90 | 57 | Nil | 0 | 0 |
| No file uploaded. | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|-------------------|--|--------------------------|---------------------------------------|------------------------------|-------------------------------|
| 2019 | 8 | BA | History, Economics, Political Science | Acharya Nagarjuna University | MA |
| 2019 | 12 | BCom | General & Computer Applications | VRS & YRN College | M Com |
| 2019 | 11 | BSC | All Sciences | Acharya Nagarjuna University | MSC |
| No file uploaded. | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---|---|
| No Data Entered/Not Applicable !!! | |
| No file uploaded. | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|-------------------|------------|------------------------|
| Taekwondo | University | 8 |
| No file uploaded. | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------------------------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

the representation of the students is taken into consideration in all committees of the college. they are made members in special fee ,committee , Restructured fee committee, sports committee, Library Committee, Examination Committee etc., the problems for the students are represented in the committee and they are resolved with the initiatives taken by principal has chairperson of all committees and and the convener/coordinators and faculty members of the respective committee. Especially , while incurring the expenditure from the special fee and RSS committee the views of the students are treated valid. The representation of the student volunteers in the NSS committee plays a vital role in the conduct of special camps and other NSS activities. The students members of YOUTH Red Cross Society. and Rotaract ct have a vital role in promoting and conducting various activities related youth affairs. The student members of ward counseling enables the administration of the college for successful conduct of giving advise and suggestions to the ward members for improving the academic , administrative and other policies of the Institution. The student Managed hostel in the premises of the college is successfully managed with the cooperation and discipline of the student members of the hostel committee. The strength of the students in various activities of the college is enhancing the good image in all matters . The student members are bridging the gap between the students and staff in consultation with the principal

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

There is a registered and functioning alumni association which was formed long ago. The association was first registered in 2005, on the 28th of January with the name 'Y. A. Govt. Degree College for Women Alumni Association, Chirala'. The registration was not renewed within due date. The association continued to exist though not much actively. The association began to be active again from the year 2015. Recently, the association has got registered with the Registrar of Societies, Ongole, Andhra Pardesh with a new name "Alumni Association, Government Degree College, Chirala". They have contributed a good deal to the development of the institution in terms of financial and non-financial aid since 2015. The executive committee of the association maintains regular communication with the head of the institution. The college conducts meetings with its Alumni Association to seek suggestions regarding the functioning of

the college and infrastructure facilities. They show good interest and enthusiasm in the college developmental activities. They offer advice in matters related to the welfare of the students. They contact people who are interested in donating in cash or kind to the college. Their efforts have resulted in finding some donors who contributed considerable amounts for the development of the college. For instance, they approached a government retired lecturer in English, by name M. Kumuda, who donated Rs. 3, 00,000 for the development for the college. They started and completed construction of an open auditorium in the college campus at a cost of about Rs.10, 00,000. They showed determination, tenacity in completing the construction. They are able to complete the construction with the active cooperation of the principal, staff and students. This is a remarkable achievement. They are successful in creating a sense of solidarity and sisterhood among the past and presents students of the college. They have donated 4 sewing machines which are used to give training in tailoring to the students. The alumni association can be considered an asset to the institution. One instance may be mentioned as remarkable contribution by an individual alumnus. She happens to be working as lecturer in this college at present. She individually contributed, Note books to students for the last 4 years, Water storage tank, Hand pump for the bore well, 4 Uniforms to students. An alumni meet is organized every year. They review the activities taken up during the last year and make resolutions for the coming year. They maintain records properly. The alumni association can be considered an asset for the college.

5.4.2 – No. of enrolled Alumni:

65

5.4.3 – Alumni contribution during the year (in Rupees) :

100000

5.4.4 – Meetings/activities organized by Alumni Association :

4

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

This College drafts staff members in to various committees for the smooth functioning of the administrative systems. There are both academic and non-academic committees. Every committee comprises a convener and a few members: all are teachers and at some committees there are non teaching members as well as students. There is a decentralized management. The Principal conducts meetings as frequently as needed and discusses issues related to administration. She allows a smooth interaction with members of the concerned committee and places the agenda at the beginning. The interaction goes on, suitable decisions are made and resolutions are drafted. The Vice-Principal is entrusted with academic matters. There are committees which are entrusted with admissions, framing time table for every semester, conduct of home exams as well as university exams as this is an identified examination center, scholarships, attendance consolidation, cultural activities, literary activities so on and so forth. Each committee works with other faculty members and maintain records to that extent.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|----------------------------|---|
| Examination and Evaluation | Home examinations are conducted including MID, Unit tests and assignments. Answer papers are evaluated from time to time |
| Admission of Students | Suitable committees are drafted for all programs for enrolling students in to I year. Uploading of student data base is taken up by the faculty members |
| Teaching and Learning | ICT enabled teaching learning is incorporated into regular teaching with digital class rooms, virtual class room JKC language laboratory |
| Curriculum Development | Curriculum is designed for the courses which offered as certificate courses, additional learning inputs are added to each of the modules in the prescribed curriculum |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|--------------------------|--|
| Planning and Development | Budget allocations, utilization of budgets are done online and through treasuries department |
| Administration | e-office is actively functioning |
| Finance and Accounts | Salary bills are made on line and payment of salaries is done online. Scholarship enrolments are made into Jnanabhumi portal |
| Examination | Student database of those students who appear for examinations at the end of semesters is sent into the portal of affiliating university |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|-----------------|--|--|-------------------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development | Title of the administrative training | From date | To Date | Number of participants (Teaching) | Number of participants (non-teaching) |
|------|---------------------------------------|--------------------------------------|-----------|---------|-----------------------------------|---------------------------------------|
|------|---------------------------------------|--------------------------------------|-----------|---------|-----------------------------------|---------------------------------------|

| | | | | | | |
|-------------------|--|--|------------|------------|--------|--------|
| | programme organised for teaching staff | programme organised for non-teaching staff | | | staff) | staff) |
| 2019 | FDP | Nil | 10/08/2017 | 30/08/2019 | 1 | Nil |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|-----------|---------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 18 | 8 | 10 | 10 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|--|--|
| General Provident Fund, AP General Life Insurance, Group Insurance, educational loans towards dependent children education, house loaning etc | General Provident Fund, AP General Life Insurance, Group Insurance, educational loans towards dependent children education, house loaning, Festival advances etc | Scholarships from Govt, Freeships and endowments from philanthropists, conduct of free medical camps, donation of note books, uniforms etc |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

In this institution there is a hierarchy in the office to carry out the administrative work and to assist the HOI in the smooth functioning of the office. o It starts with the office Superintendent, followed by the UDC, the LDC, Record Assistants Office subordinates (attenders), water personal, sweeper, scavenger and a night watchman. o The superintendent distributes work among the available supporting staff in his office in compliance with the orders of the HOI, o The distribution is done according to the availability of the man power and their capabilities o The UDC/LDC normally looks after the pay bills and establishment and non government cash books, o The record assistants are placed either in the office, or in the laboratories depending the need, Internally the transactions, maintenance of files, records, registers pertaining to the staff like service registers, to the office like cash books etc are done promptly and the concerned section in-charge brings them to the notice of the superintendent who counter -signs and are later sent for the endorsement of the HOI. o The HOI will cross check the data placed before him for signing. Thus internally the audit takes place. o The external audit is done by the Regional Joint Director of collegiate Education, the office of the Commissioner of Collegiate Education, the Accountant General office.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|----------------------------|
| lions club | 20000 | salary for taekwando coach |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|------------------------------------|----------|-------------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Academic Advisors nominated by CCE | Yes | Head of the Institution |
| Administrative | Yes | AG Office, RJDCE office | Yes | Principal |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Participation in NIRF Participation in AISHE

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | Yes |
| c)ISO certification | Yes |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------------------------------------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants |
|------------------------|-------------|-----------|------------------------|
|------------------------|-------------|-----------|------------------------|

| | | | | |
|---------------------------|------------|------------|--------|------|
| | | | Female | Male |
| Awareness on anti ragging | 25/07/2019 | 25/07/2019 | 80 | 0 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| No Data Entered/Not Applicable !!! |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---------------------|--------|-------------------------|
| Physical facilities | Yes | 5 |
| Provision for lift | No | 0 |
| Ramp/Rails | Nil | 5 |
| Rest Rooms | Yes | 450 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|--|--|------|----------|--------------------|------------------|--|
| No Data Entered/Not Applicable !!! | | | | | | | |
| No file uploaded. | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|---|---------------------|--|
| Code of conduct for students, staff Principal | 23/11/2018 | Code of conduct including general behavior and etiquette to be followed on the campus for students, staff and the principal is prepared as a policy document and is placed on the web site |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|--|---------------|-------------|------------------------|
| Distribution of blankets for beggars and orphans | 10/01/2020 | 10/01/2020 | 50 |
| Power walk on woman safety | 03/03/2020 | 03/03/2020 | 100 |
| No file uploaded. | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

| |
|---|
| Avoidance of plastics on the campus Use of paper bags for day to day transactions Plantation periodically Cultivation of botanical garden |
|---|

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES Title: Providing sprouts every morning as nutritious supplement

- **Context:** Living healthily is everybody's right. To make an effort towards it, the Department of Economics of this institution has started a unique program of providing sprouts as a nutritious supplement to as many as possible. During this year as it was done previously, it purchased various millets and cereals soaked them in water and made them sprouts the previous day and on the next morning he got them packed with the help of students and sold them for five rupees. The scheme continued for more than one month on no profit basis.
- **Objectives:** The practice aims to provide nutrients to staff and students. It has got the following objectives:
 - To supply nutrients and offer healthy breakfast.
 - To work for well-being of stake holders of the institution
 - To nurture soft skills such as dignity of labour and build up self-help society.
- **Practice:** The Department of Economics came up with this novel idea of offering some healthy nutritious breakfast to students and staff. As all of us know that the breakfast we take every day comprises oil foods and unhealthy stuff. Hence the in-charge of the department purchased vitamin and protein rich cereals and millets and soaked in water for a night. The next morning these sprouts were packed up neatly and sold to those who were willing to have them as breakfast.
- **Problems encountered:** Review was made every day on the sale and use of the sprouts. Certainly it is a creative idea. The students and staff members responded well. On the whole it worked out well. Unfortunately the practice went on for a month or so.
- **Evidence of success:** This is really a success story. There were no comments or criticism. Everybody felt happy and satisfied at this.

Title: Honesty is the best policy

- **Context:** The dictum of 'Honesty is the Best Policy' is put to practice by Department of Economics in this institution. To start with the in-charge, Department of Economics purchased items like chocolates, candies and eatables and stationery like pens, pencils etc. and kept them for open cost to cost sale. The students were supposed to deposit currency note/coins in a box specially designed for this. This practice is to test the character of students with regard to their honesty. It was previously done and the same practice is repeated in this year as well.
- **Objectives:** The practice is a test of character for the students. It is aimed to
 - Test the students of their moral structure
 - Prove that honesty is always the best way of thinking and living
 - Nurture qualities such as upright thinking, positive mind etc.
- **Practice:** The Department of Economics had come up with this novel idea of assessing the moral texture of students. As part of the test, the in-charge of the department purchased various items. He announced what his price of the item for that particular day before it was put for sale. He kept a sealed box with a slot on its top for the students to deposit the coin/currency note in it. The students were asked to drop in the actual price of the item.
- **Problems encountered:** Review was made every day on the sale of the items. It is discovered that the students are honest enough when the price is low (up to two rupees). The higher the price is, the sligher the honest levels are. Sometimes a few students took the eatables without dropping the appropriate coins in the drop box.
- **Evidence of success:** The overall findings suggested that the students were almost 75 honest in their purchases. It is also observed that the honesty is marginal when students are alone. The percentage of honesty increased on conducting counselling to students every now and then. The in-charge of Department of Economics talked to students and motivated them towards living honestly in their dealings.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://yagcwchirala.ac.in/page.php?type=best-practices&id=bp2019-20>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our institution is distinctive in the matter of providing educational opportunities solely to girl students. Most students belong to socially and economically backward communities. Hence it is the responsibility of this institution to promote their education through setting a goal for them to achieve their career targets. Education is a conscious art of learning. The students are made to feel comfortable on the campus and to learn consciously and pursue their career by going out strong after their studies not only in the academics but also in the non academics that would help them become self reliant. Our primary objective is to promote women education since this is a women's college. To make the girls grow confident and face the challenges in their future, the women empowerment cell is functioning. The WEC has been in touch with the local Lions' Club and the Rotary Club (including the Roteract i.e. its Women Wing) to conduct various activities which are beneficial to the students. The WEC is able to coordinate with the philanthropists in and around Chirala. So far 10 sewing machines and one embroidery machine have been donated to the WEC from the philanthropists and also of our staff members. The students are trained in tailoring and embroidery every year in batches. Thus the trained students will be able to become self reliant.

Provide the weblink of the institution

<http://www.yagcwchirala.ac.in>

8.Future Plans of Actions for Next Academic Year

to start new PG courses to start new market oriented courses at undergraduate level to go about local philanthropists for construction of additional class rooms to take the help of as many alumni as possible for the development of the institution to enroll more students in conventional courses